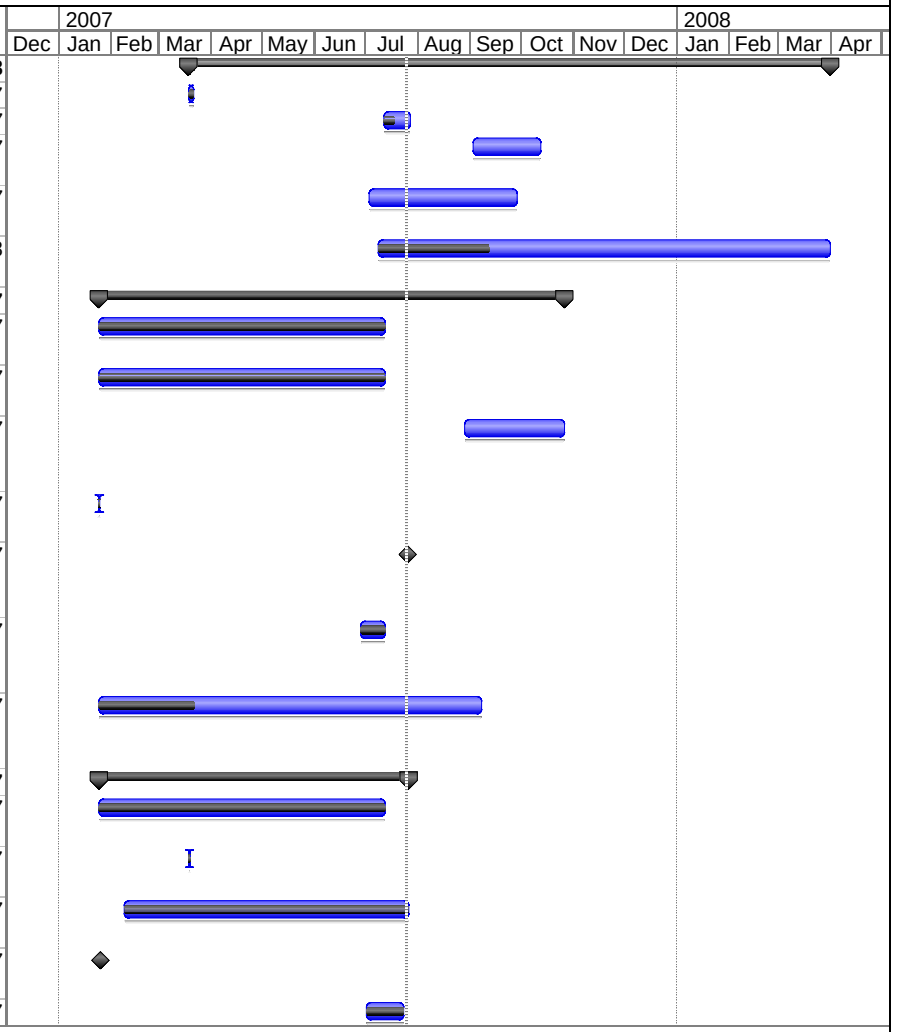
Pathfinder - Programme Management

Appendix A
Appendix 3

ID	Task Name	Resource Names	Duration	Start	Finish
1	**programme management**		**271 days**	**Mon 19/03/07**	**Mon 31/03/08**
2	appoint imterim programme manager	chief Execs	3 days	Mon 19/03/07	Wed 21/03/07
3	recruitment of programme director	Chris Williams	11.88 days	Thu 12/07/07	Fri 27/07/07
4	recruitment of programme support officer	Programme Manager	30 days	Mon 03/09/07	Fri 12/10/07
5	Directors to review future programme	Directors	63.5 days	Tue 03/07/07	Fri 28/09/07
6	Risk register to be developed and kept under review	Programme Manager	191 days	Mon 09/07/07	Mon 31/03/08
7	**Governance**		**197 days**	**Thu 25/01/07**	**Fri 26/10/07**
8	Agree Terms of reference for Leaders Group	5 councils	121 days	Thu 25/01/07	Thu 12/07/07
9	Agree Terms of reference for Joint Improvement Board	5 councils	121 days	Thu 25/01/07	Thu 12/07/07
10	Develop scrutiny proposals	Legal Officers,Scrutiny Officers	43 days	Wed 29/08/07	Fri 26/10/07
11	Informal meeting of JIB	JIB,Programme Manager	0.5 days	Thu 25/01/07	Thu 25/01/07
12	First Formal meeting of JIB	JIB,Programme Manager,chief Execs	0.33 days	Thu 26/07/07	Thu 26/07/07
13	Issue agenda papers for JIB	Programme Manager,Project Managers	10.5 days	Thu 28/06/07	Thu 12/07/07
14	Partnership protocols to be drafted for approval by JIB and Leaders Group	change management group	162 days	Thu 25/01/07	Fri 07/09/07
15	**Budget**		**131 days**	**Thu 25/01/07**	**Thu 26/07/07**
16	Five councils to approve budget contribution	Leaders	121 days	Thu 25/01/07	Thu 12/07/07
17	Leaders agree allocation of programme management costs	Leaders	1 day	Mon 19/03/07	Mon 19/03/07
18	Projects to review estimated costs and submit estimates to JIB	Project Managers	120 days	Fri 09/02/07	Thu 26/07/07
19	JIB to consider budget allocation to projects	JIB	1 day	Thu 25/01/07	Thu 25/01/07
20	Capacity fund bid to be submitted		16 days	Mon 02/07/07	Mon 23/07/07



Project: programme management gant
Date: Wed 25/07/07

Task
Progress
Milestone
Summary
Rolled Up Task
Rolled Up Milestone
Rolled Up Progress
Split
External Tasks
Project Summary
Group By Summary
Deadline

Pathfinder - Programme Management

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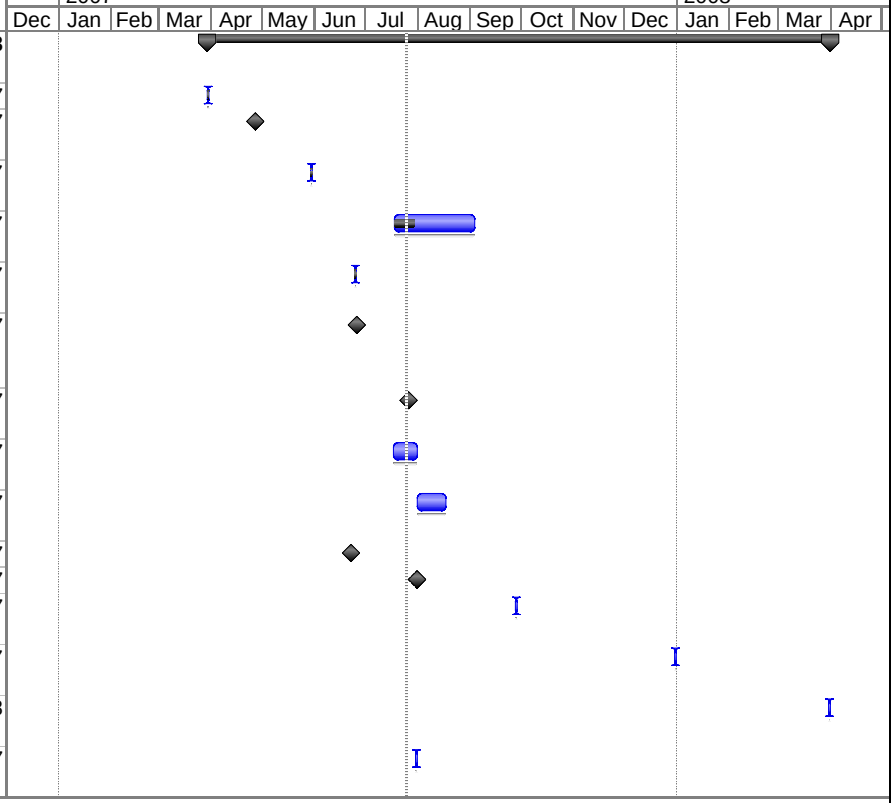
ID	Task Name	Resource Names	Duration	Start	Finish
21	**Communication and change management**		**262 days**	**Fri 30/03/07**	**Mon 31/03/08**
22	Progress report - edition 1	Chris Williams	1 day	Fri 30/03/07	Fri 30/03/07
23	Senior managers event	Comms team,Programme	0.33 days	Fri 27/04/07	Fri 27/04/07
24	Comms strategy to be drafted	Comms team	1 day	Wed 30/05/07	Wed 30/05/07
25	develop extranet	Comms team,Programme	33.5 days	Wed 18/07/07	Mon 03/09/07
26	Progress report - edition 2	Programme Manager	1 day	Mon 25/06/07	Mon 25/06/07
27	IDeA pathfinder event	chief eaders,Programme Manager	0.33 days	Tue 26/06/07	Tue 26/06/07
28	JIB to approve strategy and communication protocols	JIB	1 day	Thu 26/07/07	Thu 26/07/07
29	Joint Members event to be organised for October	Programme Manager	10 days	Wed 18/07/07	Tue 31/07/07
30	Senior managers event to be organised for autumn 2007	Programme Manager	13 days	Wed 01/08/07	Fri 17/08/07
31	Joint newsletter to be launched	Comms team	1 day	Fri 22/06/07	Fri 22/06/07
32	Second edition of newsletter	Comms team	1 day	Tue 31/07/07	Tue 31/07/07
33	Progress report - edition 3	Programme Manager	1 day	Fri 28/09/07	Fri 28/09/07
34	Progress report - edition 4	programme director	1 day	Mon 31/12/07	Mon 31/12/07
35	Progress report - edition 5	programme director	1 day	Mon 31/03/08	Mon 31/03/08
36	Second edition of joint newsletter planned for 31 July	Comms team	1 day	Tue 31/07/07	Tue 31/07/07



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